



University of Ljubljana
Faculty of Computer and
Information Science



International office

Vesna Gračner: International Exchange Coordinator

mag. Ksenija Rozman: Assistant coordinator

Email: erasmus@fri.uni-lj.si

Office hours: Tuesday, from 10 - 11 AM online (link will be published at the website of Vesna and Ksenija)

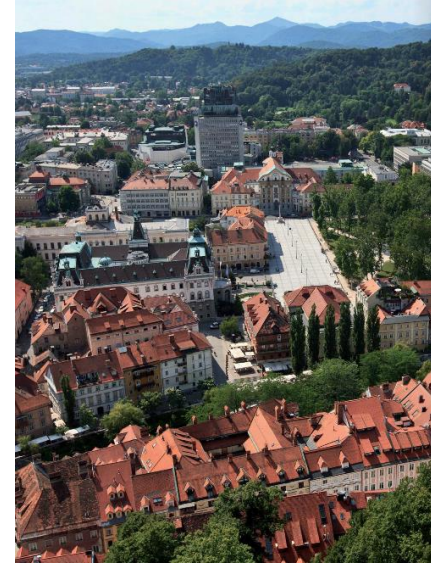
Student buddies

- Živa Škof (zs3732@student.uni-lj.si)
- Jakob Tadej Udovič (ju8168@student.uni-lj.si)

[Whatsaap group link](#)

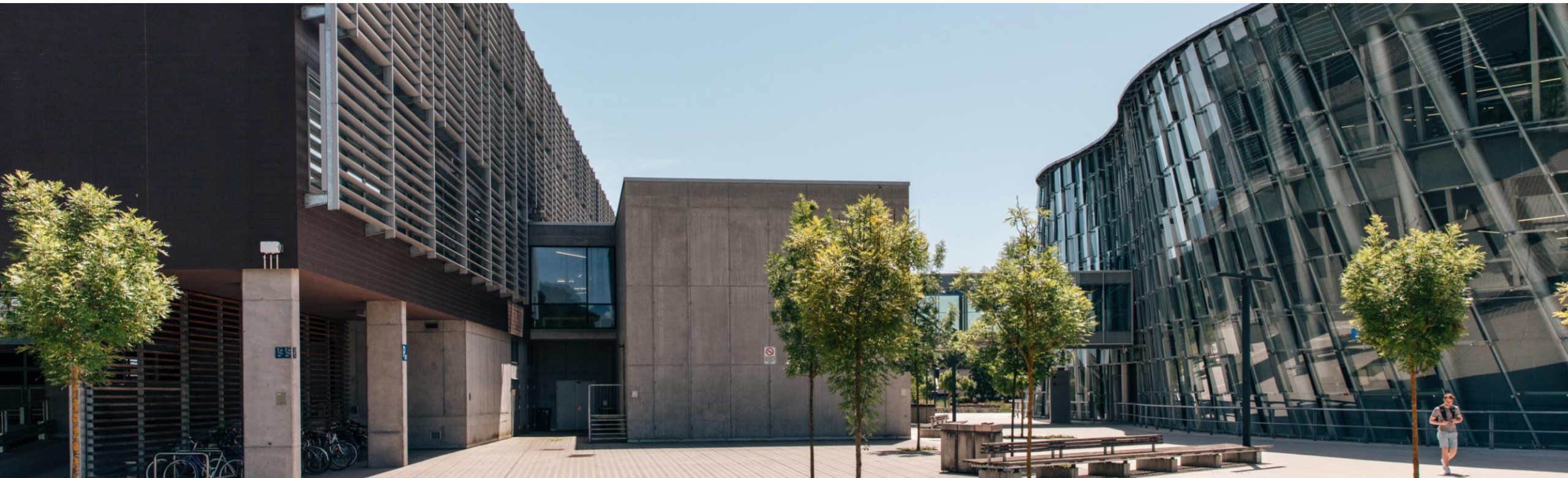
University of Ljubljana

- Established in 1919
 - the oldest and largest higher education and scientific research institution in Slovenia
- About 41.000 students, 6.000 employees
- 23 faculties and 3 art academies
- Amongst the top 3% of universities in the world
 - ARWU Shanghai
 - Times THES-QS and
 - WEBOMETRICS



Faculty of Computer and Information Science

- Established in 1996
 - Faculty of Electrical and Computer Engineering was divided into two separate faculties
- New premises in July 2014
- 1.300 students
- 200 foreign students
 - + 50 exchange students
- More than 4.000 graduates
- 170 employees (90 teaching staff)



5 Undergraduate programmes

- 2: computer and information science (academic, professional)
 - 3: CS and mathematics, Multimedia, Administrative Information Systems
(interdisciplinary with other Faculties)
-

5 Master programmes

- 2: Compute and information science, Data Science
 - 3: CS and mathematics, Multimedia, Applied Statistics, Cognitive Sciences
(interdisciplinary with other Faculties)
-

2 Doctoral programme

- Computer and information science
- Biosciences (interdisciplinary)

Courses (Predmeti)

- **Courses** for exchange students are listed on the web
 - some courses are in English, some in Slovene
- Your **Learning Agreement (LA)** determines your courses
 - change of courses in LA has to be approved by Coordinator at FRI and your home institution
 - consult the tutors if you have questions
- **Schedule** is published on the web <https://urnik.fri.uni-lj.si>
 - but course names in Slovenian (search by code)
 - school hour lasts 45 minutes, starts 15 minutes past full hour
- **All courses have**
 - lectures (**P**) and
 - (one cycle) tutorials/laboratory sessions (**AV/LV**)

Study Calendar

- Two semesters

- winter

- Thursday, 1st October 2021 – Friday, 14th January 2022

- summer

- Monday, 14th February 2022 – Friday, 27th May 2022

- approx. 15 weeks each

- Exam period

Winter

17 January 2022 –
11 February 2022

Summer

30 May 2022 –
1 July 2022

Autumn

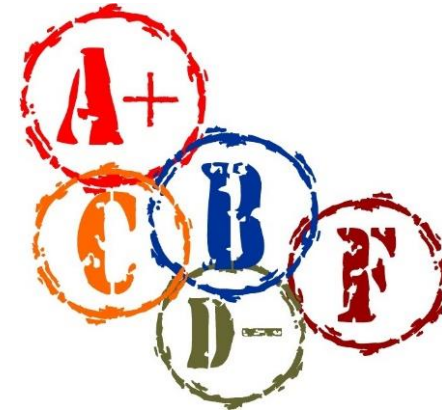
16 August 2022 –
9 September 2022

National Holidays

- The **faculty is closed on National Holidays**
 - 1st November (Remembrance Day)
 - 25th December (Christmas)
 - 26th December (Independence Day)
 - 8th February (Prešern's Day)
 - 18th April (Easter)
 - 27th April (Day of Uprising Against Occupation)
 - 2nd May (Labour Day)

Grading System

- UL uses marks 5 to 10
 - 6 to 10: pass
 - 5: fail
- Description
 - 10 = Excellent (91% - 100% correct)
 - 9 = Very good (81% - 90% correct)
 - 8 = Good (71% - 80% correct)
 - 7 = Satisfactory (61% - 70% correct)
 - 6 = Sufficient (51% - 60% correct)



Formalities

- **Enrolment Number** (Student ID Number)
 - get at UL (70xxxxxx) or FRI (63xxxxxx)
- **Citizen Number (EMŠO)**
 - get at FRI (e.g. 0104980500123)
- **Student Card – receive later in October**
 - get at UL or FRI
 - return at the end of exchange
 - when annulled you can get it back as a souvenir
 - if lost, revoke and ask for duplicate!
- **Digital ID UL** (e.g. ab1234@student.uni-lj.si)
 - activate at id.uni-lj.si
 - study IS Studis, online classroom, wireless network EduRoam, computer rooms...



Formalities

- **Public Transport (LPP)**
 - transferable Urbana card
 - personal Urbana time card, monthly student ticket (unlimited travel)
 - Apply with a paper form
- **Subsidized meals ([link](#))**
 - Student Campus at Pivovarniška 6
 - registration
 - EMŠO number
 - confirmation of exchange acceptance
- **Student Organization of University of Ljubljana (ŠOU v Ljubljani)**
 - International Office at Pivovarniška 6
 - meal coupons, ESN cards, events, Welcome week



Formalities

■ ESN Ljubljana

- ESN @ ŠOU Ljubljana
- esn@sou-lj.si, karnel.jorg@gmail.com
- FB ESN Ljubljana

■ ESN Ljubljana University

- www.erasmusljubljana.si
- tutor@erasmusljubljana.si
- FB Erasmus Ljubljana University

Study

- Semester begins on **Friday, 1 October**
 - lectures start on the same day
 - check [schedule](#)
 - first lecture → first homework!
- Contact the respective professor at the first lecture
- Courses **in English**
 - attend the first lecture!
- Courses **in Slovenian**
 - find out how the course will be held and what are your obligations
 - for tutorials/laboratory sessions and homework, for the final exam
 - for some courses, you will have the same assignments/obligations as regular students
 - for some you will have individual assignments

Schedule

Schedule – [website](#)



Univerza v Ljubljani
Fakulteta za računalništvo
in informatiko

Urnik

FAQ

Izberi urnik

Exchange

Prijava

Urnik

Vpisna številka

Show timetable

Log in for easier access to your personal timetable

IŠRM, UI, PRI and MM student must consult the timetable at your originating faculty (FMF, UI, PEF and FE) to obtain the complete personal timetable.

Izvajalci

Bajec, Marko
Batagelj, Borut
Bosnić, Zoran
Bovcon, Borja
Bovcon, Narvika
Brodnik, Andrej
Bulić, Patricio
Čehovin Zajc, Luka
Češnovar, Rok
Čibej, Uroš
Ciglarič, Mojca
Curk, Tomaž
Demšar, Janez
Demšar, Jure
Dobravec, Tomaž
Dobrevski, Matej
Eftimov, Tome
Emeršič, Žiga
Fele Žorž, Gašper
Fijavž, Gašper
Franc, Aleksandra
Franečič, Damir
Fuerst, Luka
Fujs, Damjan
Gashi, Fatime
Gec, Sandi

Učilnice

Diplomska
soba
Mala dvorana
Na daljavo
P01
P02
P03
P04
P11-FKKT
P18
P19
P20
P21
P22
PA
PR05
PR06
PR07
PR08
PR09
PR10
PR11
PR12
PR14
PR15
PR16

Skupine

1. letnik, Kognitivna znanost, druga stopnja:
magistrski
1. letnik, Multimedija, druga stopnja: magistrski
1. letnik, Multimedija, prva stopnja: univerzitetni
1. letnik, Računalništvo in informatika (4 letni),
tretja stopnja: doktorski
1. letnik, Računalništvo in informatika, druga
stopnja: magistrski, smer Podatkovne vede
1. letnik, Računalništvo in informatika, druga
stopnja: magistrski, smer Računalništvo in
informatika
1. letnik, Računalništvo in informatika, prva
stopnja: univerzitetni
1. letnik, Računalništvo in informatika, prva
stopnja: visokošolski strokovni
1. letnik, Računalništvo in matematika, druga
stopnja: magistrski
1. letnik, Računalništvo in matematika, prva
stopnja: univerzitetni
1. letnik, Uporabna statistika, druga stopnja:
magistrski
1. letnik, Upravna informatika, prva stopnja:
univerzitetni
2. letnik, Multimedija, druga stopnja: magistrski
2. letnik, Multimedija, prva stopnja: univerzitetni
2. letnik, Računalništvo in informatika (4 letni),

Predmeti

Algoritmi in podatkovne strukture 1 (63711)
Algoritmi in podatkovne strukture 1 (63279)
Bayesova statistika (63563)
Digitalna vezja (63718)
Digitalno načrtovanje (63260)
Diskretne strukture (63203)
Diskretne strukture (63705)
Ekonomika in podjetništvo (63248)
Elektronsko in mobilno poslovanje (63712)
Elektronsko poslovanje (63249)
Fizika (63205)
Funkcijsko programiranje (63507)
Grafično oblikovanje (63715)
Informacijska varnost in zasebnost (63521)
Informacijski sistemi (63714)
Informacijsko-komunikacijske tehnologije in družba
(63286)
Inteligentni sistemi (63266)
Interaktivnost in oblikovanje informacij (63527)
Izbrana poglavja iz matematičnih metod v računalništvu 1
(63828B)
Izbrana poglavja iz računalniških sistemov 1 (63830A)
Izbrana poglavja iz računalniških sistemov 2 (63831)
Izbrana poglavja iz računalništva in informatike (63749B)
Izbrana poglavja iz razvoja programske opreme 1 (63832)
Izbrana poglavja iz umetne inteligence 1 (63834)

Učilnica

■ FRI online classroom (Moodle)

- <https://ucilnica.fri.uni-lj.si>
- login with your Digital ID UL
- enrol your selected courses in Moodle

■ check your obligations

- join forum discussions
- let the professor and students know that you are taking this course

The screenshot shows the Moodle interface for the FRI online classroom. The page title is "Učilnica FRI 20/21" and the language is set to "Slovenščina (sl)". The main content area is titled "Pregled predmeta" (Course Overview) and displays a grid of course modules. The modules include:

- FRI-informator
- Razno FRI-informator
- Skrito FRI pedagogi
- Razno FRI pedagogi ankete
- Zagovori zaključnih del Izpiti v epidemičnem času
- Razno Korona info
- Druga stopnja Magistrsko delo
- Razno Študenti na izmenjavi
- Zagovori zaključnih del Zagovori tem in zaključnih del 3. stopnje
- Zagovori zaključnih del Zagovori zaključnih del 1. in 2. stopnje

The right sidebar contains several widgets:

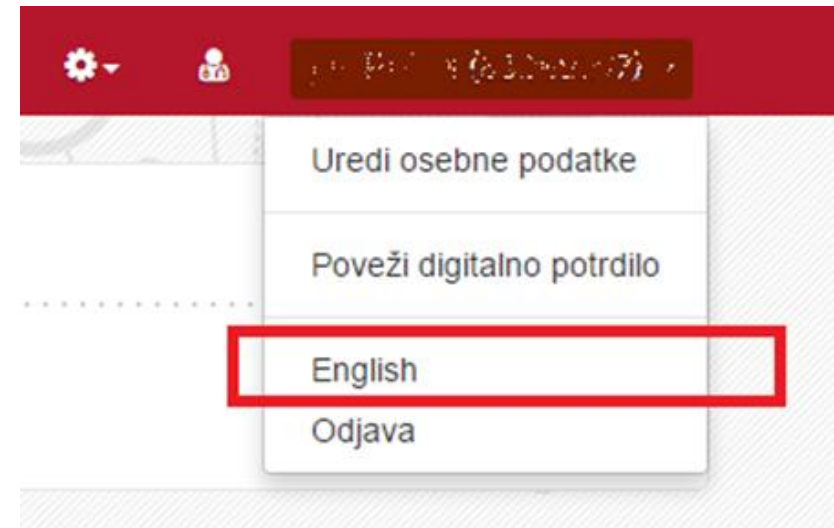
- Frequently Asked Questions: Pogosta vprašanja študentov, Pogosta vprašanja učiteljev, Obvestilo o avtorskih pravicah
- Globalno iskanje: Search bar with "Isči" button and "Napredno iskanje" link
- Prihajajoči dogodki: Ni prihajajočih dogodkov. Pejdi na koledar ...
- Časovnica: Calendar widget with "Ni prihajajočih aktivnosti, ki bi zapadle"
- Koledar: Calendar widget

The bottom of the page shows the Windows taskbar with the date and time: 12:24, 27. 09. 2021.

Study Information System - STUDIS

■ Studis

- electronic index
- exam dates, registration for exams, exam results, final grades
- ordering Transcript of Records
- <https://studij.fri.uni-lj.si/>
- available in English
- change the language
- login with your Digital ID UL
- 49 logins without a certificate



Exams

- Exam **dates published**
 - in online classroom, in Studis
 - 3 dates available for each course
 - only 2 exam dates in the spring exam period
 - if you fail, you can retake the exam
- You should **register for each exam**
 - if only oral exam agreed with the professor, register for the first written exam date
 - register in Studis at least two days before the exam
 - exam results (scores) are published in Studis
 - students usually informed by email
 - check your @student.uni-lj.si email!
 - when you pass the exam, your final grade is recorded in Studis

Transcript of Records

- At the end of your stay you need to get your Transcript of Records (ToR)
 - when all your grades are in Studis
 - collect ToR at the International Office at FRI (room R3.73) or online
 - during office hours
 - or outside office hours on previous arrangement by email
- or if you have already returned home
 - ToR can be sent to your home address

IMPORTANT: If you want to retake any exam in the fall examination period, please, inform the International Office before your departure!

Confirmatino of Arrival/Departure

■ Confirmation of Arrival

- already signed
- at the International Office at UL
- or by the coordinator at FRI (today)



■ At the end of your stay you need to get Confirmation of Departure

- signed and stamped by the coordinator at FRI
- on the last day of your stay (or few days before)
- when you collect your ToR
- return books to the library
- return your student card!

PCT – COVID 19

PCT for entering: shopping centers, gas stations, restaurant, bars, shops with other goods than food or cosmetics, hairdresser, etc.

Excluded from PCT: smaller groceries with one enter: Hofer, Lidl, Spar, Mercator, DM, Pharmacy

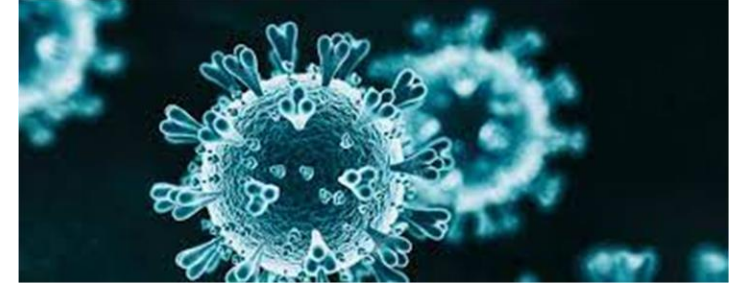
- P –got over Covid
- C - Vaccinated
- T - tested

- **Testing at UL FRI** (self test)
 - Collect test at the Pharmacy with EMŠO number and confirmation for exchange/student card
 - This test is only valid for entering the building of the faculty
 - Obligatory is to take the test at the Faculty on a scheduled day. Information on dates for testing at FRI is published [here](#).

Friday, 1st October: 7.30 – 8.30 AM in the Garage

In case of Covid 19 Infection

- Stay at home and avoid contact with other people.
- Call your doctor at [Student Health Center in Ljubljana](#)
- Do not go in person to see a doctor for urgent medical help, please call first.
- Follow the instructions of your doctor. In case of further treatment go to a medical center by car, not by public transport.
- Inform us by email or phone, we will guide you through the process



**Welcome meeting at the faculty
Wednesday at 1 PM with foods and drinks!**